



The School Board of Broward County

Transcript Request

7720 W Oakland Park Blvd, 3rd Floor
Sunrise, FL 33351

3rd Party Authorization

Instructions: Incomplete or incorrect forms will not be accepted.

This form must be completed, signed, and notarized and;

Copy of your photo ID must be presented by the person authorized to pick up the transcript.

Do not use this form for requests for GED.

Transcript fees: \$3.00 for official (College, Employment, SS, etc.)

\$7.00 for certified (Immigration, Subpoenas, etc.)

Student Name _____ DOB _____

Married/Other Name _____ SSN _____

Home Phone _____ Work _____ Cell _____

E-Mail Address _____ Number of Copies _____

Name of last **BROWARD** County school(K-12) _____

Last year in school _____ Did you graduate? Y N If no, last grade attended _____

- Official (College, Employment, SS, etc.)
- Certified (Immigration, Subpoenas, etc.)

- Elementary
- Middle
- High

I hereby authorize the release of records or information to:

Person authorized to pick up records (Must present id)

Relationship to student

I certify, under penalty of perjury, pursuant to Florida Statute Section 92.525**, that I am the former student requesting my records

Signature _____ Date _____

NOTARY REQUIRED:

STATE OF _____
COUNTY OF _____

Sworn to (or affirmed)
and subscribed before me this ____ day of _____, 20__

by _____
(Name of person making statement)

Print, Type, or Stamp name of Notary _____

**We reserve the right to refuse service if we suspect fraud or forgery.

.....
*Signature of 3rd party _____ Date _____

(to be signed in front of office personnel)